

Annex I: Application Form

APPLICATION FOR FOOD & BEVERAGE VENDORS TO PARTICIPATE IN THE VALLETTA LOCAL FOOD FESTIVAL 2023

A. APPLICANT'S DETAILS (MANDATORY)

Name	
Surname	
Address	
ID Card Number	
Mobile Number	
Email Address	
VAT Number	
Name of Company (if applicable)	
Company Number (if applicable)	C
Portfolio Website (if applicable)	

B. COLLABORATORS' DETAILS (OPTIONAL)

Collaborator No. 1 (If applicable)

Name	
Surname	
ID Card Number	

Collaborator No. 2 (If applicable)

Name	
Surname	
ID Card Number	

Collaborator No. 3 (If applicable)

Name	
Surname	
ID Card Number	

C. PROPOSAL

Requirements	Mandatory / Optional	To be filled in by the Bidder
Brief of the Applicant's Business (Minimum 100 words)	Mandatory	
Applicant's Portfolio	OPTIONAL	<input type="checkbox"/> Submitted (attached) <input type="checkbox"/> Not Submitted
Proposed local produce – Produce Option 1 (The applicant is to be the manufacturer of the food and/or beverage product proposed)	Mandatory	
Description of proposed local produce – Produce Option 1 (Minimum 100 words)	Mandatory	
Selling price including VAT per dish (starter portion) / beverage involving Produce Option 1	Mandatory	€
Proposed local produce – Produce Option 2 (The applicant is to be the manufacturer of the food and/or beverage product proposed)	OPTIONAL (TO BE FILLED IN IF APPLICABLE)	
Description of proposed local produce – Produce Option 2 (Minimum 100 words maximum)	OPTIONAL (TO BE FILLED IN IF APPLICABLE)	
Selling price including VAT per dish (starter portion) / beverage involving Produce Option 2	OPTIONAL (TO BE FILLED IN IF APPLICABLE)	€

<p>Proposed Food Menu (Minimum 2 dishes)</p> <ul style="list-style-type: none"> ● to provide a brief description of each dish ● to include all local produce as mentioned and proposed above ● to cater for a variety of dietary requirements <p>OR</p> <p>Proposed Packaged Product Menu (Minimum 2 packaged products)</p> <ul style="list-style-type: none"> ● to provide a brief description of each beverage ● to include all local produce as mentioned and proposed above ● to cater for a variety of dietary requirements <p>OR</p> <p>Proposed Beverage Menu (Minimum 2 beverages)</p> <ul style="list-style-type: none"> ● to provide a brief description of each beverage ● to include all local produce as mentioned and proposed above ● to cater for a variety of dietary requirements 	<p>Mandatory</p>	<p><input type="checkbox"/> Submitted (attached)</p> <p><input type="checkbox"/> Not Submitted</p>
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<p>List of ingredients which shall be used for the preparation of the dishes/beverages. These items shall be brought onsite and used in the stalls by the successful applicant.</p>	<p>Mandatory</p>	<ol style="list-style-type: none"> 1. 2. 3. 4. 5.
<p>List of appliances, tools and equipment which shall be used for the preparation of the dishes, serving of dishes and beverages, sale of food and beverages. These items shall be brought onsite and used in the stalls by the successful applicant.</p>	<p>Mandatory</p>	<ol style="list-style-type: none"> 1. 2. 3. 4. 5.
<p>List of staff required and role of each member of the staff (Minimum 2 staff per stall)</p>	<p>Mandatory</p>	<ol style="list-style-type: none"> 1. 2.

D. DECLARATION

I/we hereby agree to all of the terms and conditions stipulated in the **Expression Of Interest For Food& Beverage Vendors During The Valletta Local Food Festival** as listed in this EOI document.

I/we hereby declare that I do not fall under any of the grounds listed under Part VI of LN352/2016 – Exclusion Grounds.

I/we declare that no subcontracting in connection with this Expression of Interest shall take place unless prior written consent of the Contracting Authority is obtained. I/we shall be solely responsible for the execution of the contract and for the delivery of service as requested by the Contracting Authority in accordance with the terms and conditions of this Expression of Interest. The Contracting Authority reserves the right to request additional documentation and justification for subcontracting requests and may at its discretion accept or reject such requests.

I/we shall not assign this contract or any part of the operation / delivery of service pertaining to this Expression of interest without prior written consent of the Contracting Authority. An assignment is understood to mean any agreement by which the Contractor transfers its contract or part thereof to a third party. The Contracting Authority reserves the right to request additional documentation and justification for assignment requests and may at its discretion accept or reject such requests.

I/we declare that all information and documentation submitted as part of this Expression of Interest are true and correct. The application shall be declared null if after any information provided is incorrect, falsified and not verified. The Contracting Authority reserves the right to instigate legal proceedings against the applicant in case of submission of false declarations and documentation.

I/we declare to submit the application form, checklist, list of items to be sold, price lists as well as any documentation as requested in this Expression of Interest at submission stage.

Applicant's Signature:

Date:

E. CHECKLIST AND ADDITIONAL DOCUMENTATION

The applicant is to tick the hereunder checklist to ensure that all requested documentation is prepared and submitted together with the application form.

- Duly filled in and endorsed Application Form
- Copy of ID Card of Applicant
- Copy of ID of Collaborator(s)
- VAT Certificate of Applicant
- Food Server/Handling License
- License to sell alcohol (if applicable)
- Proposed Food Menu
- Itemised Pricelist for Food
- Itemised Pricelist for Beverages
- Applicant's portfolio (if applicable)
- Declaration

Applicant's Signature:

Date: