

Annex I: Application Form

APPLICATION TO PARTICIPATE IN THE VALLETTA FOOD FESTIVAL, 2022 FOOD & BEVERAGE STALL HOLDERS AND DELIVERY OF TALKS DURING THE VALLETTA LOCAL FOOD FESTIVAL

A. APPLICANT'S DETAILS (MANDATORY)

Name	
Surname	
Address	
ID Card Number	
Mobile Number	
Email Address	
VAT Number	
Name of Company (if applicable)	
Company Number (if applicable)	C
Portfolio Website (if applicable)	
Application Fee Cheque No. €50 non-refundable fee	

B. COLLABORATORS' DETAILS (OPTIONAL)

Collaborator No. 1

Name	
Surname	
ID Card Number	

Collaborator No. 2

Name	
Surname	
ID Card Number	

Collaborator No. 3

Name	
Surname	
ID Card Number	

C. PROPOSAL

Requirements	Mandatory / Optional	To be filled in by the Bidder
Brief of the Applicant’s Business (Minimum 100 words)	Mandatory	
Applicant’s Portfolio	OPTIONAL	<input type="checkbox"/> Submitted
Proposed local produce – Produce Option 1 (The applicant is to be the manufacturer of the food and/or beverage product proposed)	Mandatory	
Description of proposed local produce – Produce Option 1 (Minimum 100 words)	Mandatory	
Selling price including VAT per dish (starter portion) / beverage involving Produce Option 1	Mandatory	€
Proposed local produce – Produce Option 2 (The applicant is to be the manufacturer of the food and/or beverage product proposed)	OPTIONAL (TO BE FILLED IN IF APPLICABLE)	
Description of proposed local produce – Produce Option 2 (Minimum 100 words maximum)	OPTIONAL (TO BE FILLED IN IF APPLICABLE)	
Selling price including VAT per dish (starter portion) / beverage involving Produce Option 2	OPTIONAL (TO BE FILLED IN IF APPLICABLE)	€
Proposed Food Menu (Minimum 2 dishes) <ul style="list-style-type: none"> ● to provide a brief description of each dish ● to include all local produce as mentioned and proposed above ● to cater for a variety of dietary requirements OR Proposed Beverage Menu (Minimum 2 beverages) <ul style="list-style-type: none"> ● to provide a brief description of each beverage ● to include all local produce as mentioned and proposed above ● to cater for a variety of dietary requirements 	Mandatory	<input type="checkbox"/> Submitted

<p>List of ingredients which shall be used for the preparation of the dishes/beverages. These items shall be brought onsite and used in the stalls by the successful applicant.</p>	<p>Mandatory</p>	<ol style="list-style-type: none"> 1. 2. 3. 4. 5.
<p>List of appliances, tools and equipment which shall be used for the preparation of the dishes, serving of dishes and beverages, sale of food and beverages. These items shall be brought onsite and used in the stalls by the successful applicant.</p>	<p>Mandatory</p>	<ol style="list-style-type: none"> 1. 2. 3. 4. 5.
<p>List of staff required and role of each member of the staff (Minimum 2 staff per stall)</p>	<p>Mandatory</p>	<ol style="list-style-type: none"> 1. 2.
<p>A brief of the Talks including topics to be discussed (Minimum 100 words)</p>	<p>Mandatory</p>	

D. DECLARATION

I/we hereby agree to all of the terms and conditions stipulated in the **Expression Of Interest For Food & Beverage Stall Holders And Delivery Of Talks During The Valletta Local Food Festival** as listed in this EOI document.

I/we hereby declare that I do not fall under any of the grounds listed under Part VI of LN352/2016 – Exclusion Grounds.

I/we declare that no subcontracting in connection with this Expression of Interest shall take place unless prior written consent of the Contracting Authority is obtained. I/we shall be solely responsible for the execution of the contract and for the delivery of service as requested by the Contracting Authority in accordance with the terms and conditions of this Expression of Interest. The Contracting Authority reserves the right to request additional documentation and justification for subcontracting requests and may at its discretion accept or reject such requests.

I/we shall not assign this contract or any part of the operation / delivery of service pertaining to this Expression of interest without prior written consent of the Contracting Authority. An assignment is understood to mean any agreement by which the Contractor transfers its contract or part thereof to a third party. The Contracting Authority reserves the right to request additional documentation and justification for assignment requests and may at its discretion accept or reject such requests.

I/we declare that all information and documentation submitted as part of this Expression of Interest are true and correct. The application shall be declared null if after any information provided is incorrect, falsified and not verified. The Contracting Authority reserves the right to instigate legal proceedings against the applicant in case of submission of false declarations and documentation.

I/we declare to submit the application form, checklist, list of items to be sold, price lists as well as any documentation as requested in this Expression of Interest at submission stage.

Applicant's Signature:

Date:

E. CHECKLIST AND ADDITIONAL DOCUMENTATION

The applicant is to tick the hereunder checklist to ensure that all requested documentation is prepared and submitted together with the application form.

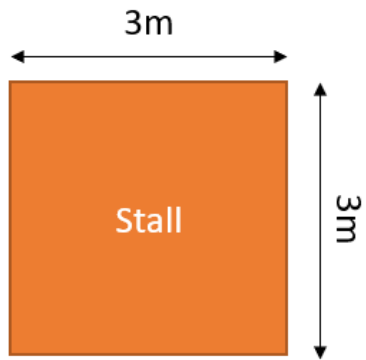
- Duly filled in and endorsed Application Form
- Copy of ID Card of Applicant
- Copy of ID of Collaborator(s)
- VAT Certificate of Applicant
- Food Server/Handling Licence
- Licence to sell alcohol (if applicable)
- Proposed Food Menu
- Itemised Pricelist for Food
- Itemised Pricelist for Beverages
- Applicant's portfolio (if applicable)
- Declaration

Applicant's Signature:

Date:

Annex II: Diagrams

DIAGRAM 1 | Proposed Setup for Sale of food and/or beverage stall



Anness I: Formola ta' Applikazzjoni

APPLIKAZZJONI GHALL-PARTEĊIPAZZJONI FIL-VALLETTA LOCAL FOOD FESTIVAL, 2022 GABBANI TAL-IKEL U X-XORB U TAHDIDIET MATUL IL-VALLETTA LOCAL FOOD FESTIVAL

F. DETTALJI TAL-APPLIKANT (MANDATORJI)

Isem	
Kunjom	
Indirizz	
Numru tal-Karta tal-Identità	
Numru tal-Mowbajl	
Indirizz tal-email	
Numru tal-VAT	
Isem tal-Kumpanija (jekk applikabbli)	
Numru tal-Kumpanija (jekk applikabbli)	
Sit tal-Portafoll (jekk applikabbli)	
Numru taç-Ċekk tal-Miżata tal-Applikazzjoni €50 miżata mhux rimborsabbli	

G. DETTALJI TAL-KOLLABORATUR (MHUX MANDATORJI)

Kollaboratur Nru. 1

Isem	
Kunjom	
Numru tal-Karta tal-Identità	

Kollaboratur Nru. 2

Isem	
Kunjom	
Numru tal-Karta tal-Identità	

Kollaboratur Nru. 3

Isem	
Kunjom	
Numru tal-Karta tal-Identità	

H. PROPOSTA

Rekwiziti	Mandatorja / Mhux Mandatorja	Biex timtela' minn min qed jitfa' l-offerta
Deskrizzjoni qasira tan-Negozju tal-Applikant (Mhux inqas minn 100 kelma)	Mandatorja	
Portafoll tal-Applikant	MHUX MANDATORJA	<input type="checkbox"/> Sottomessa
Prodotti lokali proposti – Għażla tal-Prodott 1 (L-applikant għandu jkun il-manifattur tal-prodott tal-ikel u/jew tax-xorb propost)	Mandatorja	
Deskrizzjoni tal-prodott lokali propost – Għażla tal-Prodott 1 (Mhux inqas minn 100 kelma)	Mandatorja	
Prezz tal-bejgħ inkluża l-VAT għal kull platt (porzjon starter) / xarba li tinvolvi l-Għażla tal-Prodott 1	Mandatorja	€
Prodotti lokali proposti – Għażla tal-Prodott 2 (L-applikant għandu jkun il-manifattur tal-prodott tal-ikel u/jew tax-xorb propost)	MHUX MANDATORJA (BIEX TIMTELA' JEKK APPLIKABBLI)	
Deskrizzjoni tal-prodott lokali propost – Għażla tal-Prodott 2 (Minimu ta' 100 kelma massimu)	MHUX MANDATORJA (BIEX TIMTELA' JEKK APPLIKABBLI)	
Prezz tal-bejgħ inkluża l-VAT għal kull platt (porzjon starter) / xarba li tinvolvi l-Għażla tal-Prodott 2	MHUX MANDATORJA (BIEX TIMTELA' JEKK APPLIKABBLI)	€
Menù tal-Ikel Propost (Mhux inqas minn 2 platti) <ul style="list-style-type: none"> għandha tkun ipprovduta deskrizzjoni qasira ta' kull platt għandhom ikunu inklużi l-prodotti lokali kollha kif imsemmi u propost hawn fuq Għandu jkun hemm ikel adattat għal varjetà ta' bżonnijiet dijetetiċi <p>JEW</p> Menù tax-Xorb Propost (Mhux inqas minn 2 xarbiet) <ul style="list-style-type: none"> għandha tiġi pprovduta deskrizzjoni qasira ta' kull xarba 	Mandatorja	<input type="checkbox"/> Sottomessa

<ul style="list-style-type: none"> • għandhom ikunu inklużi l-prodotti lokali kollha kif imsemmi u propost hawn fuq • Għandu jkun hemm ikel adattat għal varjetà ta' bżonnijiet dijetetiċi 		
<p>Lista ta' ingredjenti li ser jintużaw fil-preparazzjoni tal-ikel/ix-xorb. Dawn l-oġġetti għandhom jinġiebu fuq il-post u jintużaw fil-gabbani mill-applikant li jintgħażel.</p>	<p>Mandatorja</p>	<p>6. 7. 8. 9. 10.</p>
<p>Lista ta' apparat, għodda u tagħmir li għandu jintuża għall-preparazzjoni tal-platti, tqassim ta' platti u xorb, bejgħ ta' ikel u xorb. Dawn l-oġġetti għandhom jinġiebu fuq il-post u jintużaw fil-gabbani mill-applikant li jintgħażel.</p>	<p>Mandatorja</p>	<p>6. 7. 8. 9. 10.</p>
<p>Lista tal-persunal meħtieġ u r-rwol ta' kull membru tal-persunal (Mhux inqas minn 2 persuni f'kull gabbana)</p>	<p>Mandatorja</p>	<p>3. 4.</p>
<p>Deskrizzjoni qasira tat-Taħditiet inklużi s-sugġetti li ser jiġu diskussi (Mhux inqas minn 100 kelma)</p>	<p>Mandatorja</p>	

I. DIKJARAZZJONI

Jien/aħna hawnhekk naqbel/naqblu mat-termini u l-kundizzjonijiet kollha stipulati fl-**Espressjoni ta' Interest Għal Detenturi ta' Gabbani tal-Ikel u x-Xorb u Tahditiet matul il-Valletta Local Food Festival** kif elenkat f'dan id-dokument ta' Espressjoni ta' Interest.

Jien/aħna b'dan niddikjara/w li ma naqa'/naqgħu taħt l-ebda waħda mir-ragunijiet elenkati taħt it-Taqsima VI tal-AL352/2016 – Ragunijiet ta' Esklużjoni.

Jien/aħna niddikjara/w li l-ebda sottokuntrattar b'rabta ma' din l-Espressjoni ta' Interest m'għandu jsir sakemm ma jinkisibx il-kunsens minn qabel bil-miktub tal-Awtorità Kontraenti. Jien/aħna se nkun/u responsabbli biss għall-eżekuzzjoni tal-kuntratt u għall-kunsinna ta' servizz kif mitlub mill-Awtorità li qiegħda toħroġ il-kuntratt skont it-termini u l-kundizzjonijiet ta' din l-Espressjoni ta' Interest. L-Awtorità li qiegħda toħroġ il-kuntratt tirriżerva d-dritt li titlob dokumentazzjoni u ġustifikazzjoni addizzjonali għal talbiet ta' sottokuntrattar u tista' fid-diskrezzjoni tagħha taççetta jew tirrifjuta tali talbiet.

Jien/aħna m'għandix/niex nassenja/w dan il-kuntratt jew xi parti mill-operat/kunsinna ta' servizz li jappartjenu għal din l-Espressjoni ta' interest mingħajr il-kunsens minn qabel bil-miktub tal-Awtorità Kontraenti. Assenjazzjoni hija mifhuma li tfisser kull ftehim li bih il-Kuntrattur jittrasferixxi l-kuntratt tiegħu jew parti minnu lil parti terza. L-Awtorità li qiegħda toħroġ il-kuntratt tirriżerva d-dritt li titlob dokumentazzjoni u ġustifikazzjoni addizzjonali għal talbiet ta' assenjazzjoni u tista' fid-diskrezzjoni tagħha taççetta jew tirrifjuta tali talbiet.

Jien/aħna niddikjara/w li l-informazzjoni u d-dokumentazzjoni kollha sottomessi bhala parti minn din l-Espressjoni ta' Interest huma veri u korretti. L-applikazzjoni ser tiġi ddikjarata nulla jekk wara xi informazzjoni pprovduta ma tkunx korretta, iffalsifikata u mhux verifikata. L-Awtorità li qiegħda toħroġ il-kuntratt tirriżerva d-dritt li tinstiga proċeduri legali kontra l-applikant f'każ ta' sottomissjoni ta' dikjarazzjonijiet u dokumentazzjoni foloz.

Jien/aħna niddikjara/w li nibgħat/u il-formola tal-applikazzjoni, il-lista ta' kontroll, il-lista tal-oġġetti li ser jinbiegħu, il-listi tal-prezzijiet kif ukoll kwalunkwe dokumentazzjoni kif mitluba f'din l-Espressjoni ta' Interest fl-istadju tas-sottomissjoni.

Firma tal-Applikant:

Data:

J. LISTA TA' KONTROLL U DOKUMENTAZZJONI ADDIZZJONALI

L-applikant għandu jimmarka l-lista ta' kontroll hawn taht biex jiżgura li d-dokumentazzjoni kollha mitluba hija ppreparata u sottomessa flimkien mal-formola tal-applikazzjoni.

- Formola ta' Applikazzjoni mimlija u ffirmata kif suppost
- Kopja tal-Karta tal-Identità tal-Applikant
- Kopja tal-Karta tal-Identità tal-Kollaboratur
- Ċertifikat tal-VAT tal-Applikant
- Liċenzja għall-Immaniġġjar/Tqassim tal-Ikel
- Liċenzja għall-bejgħ tal-alkoħol (jekk applikabbli)
- Menù tal-Ikel Propost
- Lista ta' Prezzijiet dettaljata għall-Ikel
- Lista ta' Prezzijiet dettaljata għax-Xorb
- Portafoll tal-Applikant (jekk applikabbli)
- Dikjarazzjoni

Firma tal-Applikant:

Data:

Anness II: Dijagrammi

DIJAGRAMMA 1 | L-Armar Propost għall-Bejgħ tal-ikel u/jew xorb

